Items

1. Follows classroom procedures

2. Works well independently

3. Works neatly and carefully

4. Uses time wisely

5. Completes work promptly

6. Keeps materials organized

7. Completes assignments to my satisfaction

8. Is attentive in class

9. Participates in class

10. Turns in homework promptly

**Phrases**

**General**

* \_\_\_\_\_\_ works well in groups, planning and carrying out activities.
* \_\_\_\_\_\_ needs to work democratically with others in groups.
* \_\_\_\_\_\_ needs to develop a better sense of responsibility.
* \_\_\_\_\_\_ wants responsibilities and follows through.
* \_\_\_\_\_\_ now accepts responsibility well.
* \_\_\_\_\_\_ is an attentive student.
* \_\_\_\_\_\_ is gaining self-confidence.
* \_\_\_\_\_\_'s work habits are improving.
* \_\_\_\_\_\_ has the ability to follow directions.
* \_\_\_\_\_\_ requires incentives.
* \_\_\_\_\_\_'s assignments and/or homework are incomplete and/or late.
* \_\_\_\_\_\_ needs to pay attention in class.
* \_\_\_\_\_\_ needs better study skills.
* Please encourage him to do things on his own.

**Listening Skills**

* \_\_\_\_\_\_ is learning to listen to directions more carefully.
* \_\_\_\_\_\_ is learning to be a better listener.
* \_\_\_\_\_\_ is learning to share and listen.
* \_\_\_\_\_\_ listens carefully.
* \_\_\_\_\_\_ is a good worker and an attentive listener.
* \_\_\_\_\_\_ evaluates what she hears.
* \_\_\_\_\_\_ needs to listen to all directions.
* \_\_\_\_\_\_ has difficulty following directions.

**Quality of Work**

* \_\_\_\_\_\_'s hand work is beautifully done.
* \_\_\_\_\_\_ enjoys doing neat, careful work.
* \_\_\_\_\_\_'s work is neatly and accurately done.
* \_\_\_\_\_\_ does colorful and interesting art work.
* \_\_\_\_\_\_ takes pride in work well done.
* \_\_\_\_\_\_ makes careless errors.
* \_\_\_\_\_\_ is disorganized.
* \_\_\_\_\_\_ needs to proofread work.

**Time Management**

* \_\_\_\_\_\_ is learning to occupy his time constructively.
* \_\_\_\_\_\_ always uses her time wisely.
* \_\_\_\_\_\_ never completes assignments in the allotted time.
* \_\_\_\_\_\_ is becoming more dependable during work periods.
* \_\_\_\_\_\_ is gaining independence.
* \_\_\_\_\_\_ is becoming more self-reliant.
* \_\_\_\_\_\_ works independently on assignments.
* \_\_\_\_\_\_ fails to finish independent assignments.
* \_\_\_\_\_\_ comprehends well, but needs to work more quickly.
* \_\_\_\_\_\_ needs to be urged.
* \_\_\_\_\_\_ lacks independence.
* \_\_\_\_\_\_ is too easily distracted.
* \_\_\_\_\_\_ works too slowly.
* \_\_\_\_\_\_ does not complete assignments in the allotted time.
* \_\_\_\_\_\_ seems unable to finish required work.
* \_\_\_\_\_\_ often completes work early.
* \_\_\_\_\_\_ is not very appreciative of the value of time.
* \_\_\_\_\_\_ is sacrificing accuracy for unnecessary speed in his written work.

**Work Potential and Effort**

* \_\_\_\_\_\_ has great potential and works toward achieving it.
* \_\_\_\_\_\_ is working to full capability.
* \_\_\_\_\_\_ is a steadfast, conscientious worker.
* \_\_\_\_\_\_ is enthusiastic about work in general.
* \_\_\_\_\_\_ seeks information.
* \_\_\_\_\_\_ is a hard-working student.
* \_\_\_\_\_\_ is extremely conscientious.
* \_\_\_\_\_\_ is a pleasant, conscientious student.
* \_\_\_\_\_\_ is a hard worker.
* \_\_\_\_\_\_ is an enthusiastic worker during the \_\_\_\_ period.
* \_\_\_\_\_\_ is a polite and conscientious pupil.
* \_\_\_\_\_\_ must improve work habits if he is to gain the fundamentals needed for \_\_\_ grade work.
* \_\_\_\_\_\_ is inconsistent in her efforts, especially in \_\_\_\_\_\_\_.
* \_\_\_\_\_\_ makes little effort when not under direct supervision.
* \_\_\_\_\_\_ is anxious to please.

## Attitude

The student:

* is an enthusiastic learner who seems to enjoy school.
* exhibits a positive outlook and attitude in the classroom.
* appears well rested and ready for each day's activities.
* shows enthusiasm for classroom activities.
* shows initiative and looks for new ways to get involved.
* uses instincts to deal with matters independently and in a positive way.
* strives to reach his (or her) full potential.
* is committed to doing his (or her) best.
* seeks new challenges.
* takes responsibility for his (or her) learning.

**Behavior**

The student:

* cooperates consistently with the teacher and other students.
* transitions easily between classroom activities without distraction.
* is courteous and shows good manners in the classroom.
* follows classroom rules.
* conducts himself (or herself) with maturity.
* responds appropriately when corrected.
* remains focused on the activity at hand.
* resists the urge to be distracted by other students.
* is kind and helpful to everyone in the classroom.
* sets an example of excellence in behavior and cooperation.

**Character**

The student:

* shows respect for teachers and peers.
* treats school property and the belongings of others with care and respect.
* is honest and trustworthy in dealings with others.
* displays good citizenship by assisting other students.
* joins in school community projects.
* is concerned about the feelings of peers.
* faithfully performs classroom tasks.
* can be depended on to do what he (or she) is asked to do.
* seeks responsibilities and follows through.
* is thoughtful in interactions with others.

**Communication Skills**

The student:

* has a well-developed vocabulary.
* chooses words with care.
* expresses ideas clearly, both verbally and through writing.
* has a vibrant imagination and excels in creative writing.
* has found his (or her) voice through poetry writing.
* uses vivid language in writing.
* writes clearly and with purpose.
* writes with depth and insight.
* can make a logical and persuasive argument.
* listens to the comments and ideas of others without interrupting.

**Group Work**

The student:

* offers constructive suggestions to peers to enhance their work.
* accepts the recommendations of peers and acts on them when appropriate.
* is sensitive to the thoughts and opinions of others in the group.
* takes on various roles in the work group as needed or assigned.
* welcomes leadership roles in groups.
* shows fairness in distributing group tasks.
* plans and carries out group activities carefully.
* works democratically with peers.
* encourages other members of the group.
* helps to keep the work group focused and on task.

**Interests and Talents**

The student:

* has a well-developed sense of humor.
* holds many varied interests.
* has a keen interest that has been shared with the class.
* displays and talks about personal items from home when they relate to topics of study.
* provides background knowledge about topics of particular interest to him (or her).
* has an impressive understanding and depth of knowledge about his (or her) interests.
* seeks additional information independently about classroom topics that pique interest.
* reads extensively for enjoyment.
* frequently discusses concepts about which he (or she) has read.
* is a gifted performer.
* is a talented artist.
* has a flair for dramatic reading and acting.
* enjoys sharing his (or her) musical talent with the class.

**Participation**

The student:

* listens attentively to the responses of others.
* follows directions.
* takes an active role in discussions.
* enhances group discussion through insightful comments.
* shares personal experiences and opinions with peers.
* responds to what has been read or discussed in class and as homework.
* asks for clarification when needed.
* regularly volunteers to assist in classroom activities.
* remains an active learner throughout the school day.

**Social Skills**

The student:

* makes friends quickly in the classroom.
* is well-liked by classmates.
* handles disagreements with peers appropriately.
* treats other students with fairness and understanding.
* is a valued member of the class.
* has compassion for peers and others.
* seems comfortable in new situations.
* enjoys conversation with friends during free periods.
* chooses to spend free time with friends.

**Time Management**

The student:

* tackles classroom assignments, tasks, and group work in an organized manner.
* uses class time wisely.

arrives on time for school (and/or class) every day.

* is well-prepared for class each day.
* works at an appropriate pace, neither too quickly or slowly.
* completes assignments in the time allotted.
* paces work on long-term assignments.
* sets achievable goals with respect to time.
* completes make-up work in a timely fashion.

**Work Habits**

The student:

* is a conscientious, hard-working student.
* works independently.
* is a self-motivated student.
* consistently completes homework assignments.
* puts his (or her) best effort into homework assignments.
* exceeds expectations with the quality of his (or her) work.
* readily grasps new concepts and ideas.
* generates neat and careful work.
* checks work thoroughly before submitting it.
* stays on task with little supervision.
* displays self-discipline.
* avoids careless errors through attention to detail.
* uses free minutes of class time constructively.
* creates impressive home projects.